

## AFSCME LOCAL 517

General Membership Meeting Minutes

January 17, 2024 - 12:00-1:00 pm

Webex Meeting



**Attendees:** Lynne Freezy, Ben Henry, Heather Vandenheuvell, Carrie Genereux, Alexea Cheatem, Jared Voto, Kathryn Bursinger, Denise Garner, Dana Williams, Jen Johnson, James Wittling, Lisa Peterson, Carissta Arndt, Madeline Nyvold, Anne Conway, Alex Calero, & Ashley Marston.

- Call to Order - 12:03pm
- Treasurer's Report
  - **Motion** to approve November and December report - Lisa Peterson; Second - Ashley Marston
- Secretary's Report ([link to minutes on website](#))
  - **Motion** to approve November minutes - Heather Vandenheuvell; Second - Lisa Peterson
- President's Report
  - 2024 Proposed budget
    - **Motion** to approve 2024 proposed budget - Heather Vandenheuvell; Second - Lisa Peterson
    - Discussion on funding amounts and how excess/shortfall funds work. If additional funds remain at the end of year or if additional funds are needed, a motion must be made to reallocate funds or provide additional funding. Some funds were adjusted.
    - **Motion** to approve 2024 budget as amended during the meeting - Lisa Peterson; Second - Ashley Marston
  - Call for E-board nominations will be at the February general meeting
    - Official notice will be mailed to home addresses.
    - Contested positions will have run-off vote at March general meeting
- Business Rep's Report
  - No Update
- Old Business
  - Labor Management Committee (LMC)
    - HR is now required to allow new employees to meet with their union for up to 30 minutes of paid time after new employee orientation
      - Recommendation to reserve 5th floor room for NEO discussion; will bring up in LMC if needed
    - Will be covering several topics at the February LMC meeting - pay inequality, PTO requests, Bilingual MOA, etc.
    - Alex Calero & Carrie Genereux interested in getting involved
- New Business
  - General membership meeting schedule
    - NEO is now scheduled for the 2nd Wednesday of the month, the same as AFSCME general membership. In order to allow for e-board members to attend NEO, suggestion to move general meetings to the 3rd Wednesday
    - Many employees can't make general meetings due to their work schedules. To provide another option, it was suggested to hold some meetings in the evening
    - **Motion** to move AFSCME Local 517 General Membership Meetings from the 2nd Wednesday of the month to the 3rd Wednesday of the month (excluding December when no meeting occurs) and to rotate the meeting times every other month beginning February 2024 between 12pm and 6:30pm - Lynne Freezy; Second - Ben Henry

- **Motion** to appoint Alexea Cheatem as the Local 517 Communication Liaison, a non-voting e-board member that receives the same stipend as other e-board members - Lisa Peterson; Second - Ben Henry
  - Good & Welfare
    - Gift card drawing
      - Winner - Alexea Cheatem
  - Adjourn
    - **Motion** - Ben Henry; Second - Lisa Peterson
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**Questions about the union or membership?** Fill out our [contact form](#) and a local union member will be in touch.

**Get involved!** Visit the [Local 517 website](#) and [Facebook page](#).

**Executive Board:**

President: Lynne Freezy

Vice President: Ben Henry

Treasurer: Shannan Hendricks

New Member Secretary: Heather Vandenheuvel

Recording Secretary: Ashley Marston

Chief Stewards: Lisa Peterson (non-exempt) and Vacant (exempt)

AFSCME Business Representative: Paul Schwarz

**Contact AFSCME Council 5:**

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