

**AFSCME LOCAL 517**  
**EXECUTIVE BOARD MEETING MINUTES**  
**3/24/2025**  
**WebEx Meeting**



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**Attendees:** Lisa, Shannon, Shawn, Alex, Carrie, Ben, Kaitlyn, Ashley, Alexea, Carissta, Paul, Heather

- Call to Order - 12:02pm
- New Member Secretary's Report
  - 1 New Member
- Communication Liaison's Report
  - Introduction videos for new members will be taken in order to finish up AFSCME video
  - Need ideas for things to report on and update
- Business Representative's Report
  - DOTH is 4/1 and headcount- 6
  - Forest Lake Meet The Rep happening April 2nd
    - 11-1pm (Lisa to reserve room)
    - Paul to send link for those who can't join in-person
  - Working on getting recordings from negotiations
  - Financial Responsibility trainings happening in May, July, and November
- President's Report
  - No increase on e-board stipends for FY 2025
  - Budget to be approved next general membership meeting
- Old Business
  - Board Pay
  - Day on the Hill
    - Final call for sign ups to be sent 3/25 by Union Secretary, deadline is 3/27
- New Business
  - Laptop
    - Ben to identify and purchase new laptop for Secretary
  - Clarifying E-Board Duties
  - Success Stories
  - Credit Card Changes
    - AFSCME Local 517 will now be able to get credit cards to use for union purposes instead of having e-board members pay for items on personal credit cards and getting reimbursed
  - MAT Team Planning
    - Kaitlyn to send outline notes and ideas from MAT Team Training to E-Board
- Adjourn - 1:01pm

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**Questions about the union or membership?** Fill out our [contact form](#) and a local union member will be in touch.

**Get involved!** Visit the [Local 517 website](#) and [Facebook page](#).

**Executive Board:**

President: Lisa Peterson  
Vice President: Ben Henry  
Chief Stewards: Carrie Genereux (non-exempt) and (exempt) Vacant  
Treasurer: Shawn Carpenter  
Recording Secretary: Kaitlyn McCarthy  
New Member Secretary: Heather Vandenheuevel  
Communications Liaison: Alexea Cheatem  
AFSCME Business Representative: Paul Schwarz

**Contact AFSCME Council 5:**

Phone: 1-800-652-9791  
MAC Line: 651-450-4990  
300 Hardman Ave S  
South St Paul, MN 55075

