

**AFSCME LOCAL 517**  
**EXECUTIVE BOARD MEETING MINUTES**  
**5/22/2017**

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In attendance: Nate Arthur, Angie Plumbo, Carol Hanson, Annie Walton, Robbin Rosén, Barb Christianson, Jody Johnson, Jane Ball, Campeau-Perlock, John Ewaldt.

Meeting called to order 12:04 p.m.

1. John talked on General Adjustment:

- There's one I.T. employee running a project who is working overtime. He is over the cap allowed for OT. Employee is requesting a bigger cap for a limited time for this employee to finish the project.
  - John is recommending we agree to this cap adjustment.
  - John suggests ratification of the MOU.
  - It is not our intention that we can get this bigger cap on OT for other employees.
  - M/S/C to ratify the amendment by Carol H. and Nate A.
  - More discussion on specifics with this project like the time period it will cover and the number of paychecks.
  - We voted to amend/ratify the contract; passed.

2. Banking change (Barb):

- In order to close our current bank account we need the main person who opened it to authorize the closing. It's a former employee; Deb D.
  - Board talked about how we deal with tracking down former employees for account changes and what we do if someone dies.
    - Talked about whether the Board can give the current treasurer the abilities to make bank account changes.
    - Our union is governed by our constitution.
    - John recommends we pull out the CD from our current bank and have the checking account and CD in the credit union.
    - John said to consult our International constitution – Appendix C – local constitution to see who can authorize bank account changes. He looked up our constitution language:
      - a. The board can make a motion for the vice president to be a check signer in the absence of the president.
    - Motion to grant our vice president, Angie Plumbo, the ability to sign checks in our president, Lynee Freezy's, absence. M/S/C by Robbin R. and Nate A.
- Our CD at U.S. Bank is maturing on May 25:

- \$5,164.58 in the CD right now.
  - We have a 10 day grace period.
  - It's 1.10% at credit union.
  - We're not losing much if we cash the CD out.
  - We could just leave the CD at this bank and open a checking account at the credit union.
    - Bank charges us \$20/month.
    - Credit union doesn't charge us.
  - We're looking at rolling over to Ideal Credit Union.
  - Motion to cash out CD, place CD money into current checking account, after open new checking account at the Credit Union then transfer that CD money back into a CD within 30 days of the opening. M/S/C by Jane B. and Annie W.
  - Discussed credit card at new bank:
    - Our former vice president, Christy H., is the only one who can deal with credit card changes.
    - Angie P. is contacting Christy to confirm she closed the credit card and destroyed it.
    - Our treasurer, Barb C., can't be in charge of a credit card because she is the bill payer/treasurer.
    - Financial Responsibility training will frown upon credit cards; we can work off employee reimbursement.
    - Table this issue for now.
3. Other HR discussion items (John):
- Lobby alert – today is last day of the normal session about supporting the governor's budget.
    - If you received a text, text back or call your legislator.
    - There's a standing vigil at the capital until the budget is signed.
  - HR farmed out FMLA. Discussion on some challenges employees are having with the organization in charge of our FMLA.
    - We have an employee whose baby isn't covered on health insurance because employee wasn't told she only had 30 days after the birth to notify insurance of this qualifying event for an insurance change. She notified them a few weeks after the deadline.
    - John recommends we emphasize with our members that any significant life changes (baby, spouse changes, spouse losing job, etc.) must be communicated to insurance within 30 days of the change and to do this especially during contract negotiations.
4. Recruiting packets:
- Lynne ordered.
5. Other business:
- Insurance salesman from American Insurance is contacting members:

- Members are receiving high pressure calls asking if they are AFSCME members and telling them they need to meet with the salesman in order to receive benefits they qualify for.
  - Members were pressured into meeting the salesman on Friday nights and Saturdays.
- John already called the salesman and told him to stop calling our members and requested a call back from his superiors but received no call back.

Meeting adjourned at 1:02 p.m.

<http://afscme517.org/>

President: Lynne Freezy

Vice President: Angie Plumbo

Treasurer: Barb Christianson

Secretary: Kristie Campeau-Perlock

Chief Steward: Jody Johnson (exempt) and Carol Hanson (non-exempt)

AFSCME Business Representative: John Ewaldt